

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, January 27, 2010, in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Pat Evans-Chair, Jesse Brunette, Steve Fewell, Julie Knier, Pat LaViolette, Tom Lund, Pat Moynihan.

Excused:

Also Present: Ian Agar, Tom Hinz, Mary Johnson, Kevin Lunog, Jean O'Leary, Jill Rowland, Jayme Sellen, Brian Shoup, Kay Smet.
Other Interested Parties.

I. Call Meeting to Order:

The meeting was called to order by Chair Evans at 6:01 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor Fewell and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY.

III Approve/Modify Minutes of December 16, 2009:

Motion made by Supervisor Lund and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY.

Comments from Public: None.

Report from Human Services Chair, Patrick Evans: None.

1. Review Minutes of:

- a. Aging & Disability Resource Center Board (December 10, 2009)
- b. Board of Health (July 22, 2008)
- c. Board of Health (September 16, 2008)
- d. Board of Health (November 17, 2008)
- e. Board of Health (March 10, 2009)
- f. Board of Health (June 9, 2009)
- g. Board of Health (August 12, 2009)
- h. Children with Disabilities Education Board (December 15, 2009)
- i. Veterans' Recognition Subcommittee (November 3, 2009)
- j. Veterans' Recognition Subcommittee (January 12, 2010)

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to receive and place on file Items 1a through 1j. MOTION APPROVED UNANIMOUSLY.

Communications

2. Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud (Held from December Meeting.):

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to hold until next meeting. MOTION APPROVED UNANIMOUSLY.

3. **Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures (Held from November Meeting.):**

Brian Shoup, Director of Human Services, said these issues have long-plagued law enforcement. He said one issue relates to statute definition of a medical facility. Several municipalities have determined that the Family Services Crisis Center does not fit the definition of a medical facility, whereas John Leutscher, Corporation Counsel, has taken the position that this Crisis Center does fit the definition of a medical facility. Mr. Shoup said Brown County might resort to a civil suit to enforce this. The other issue, raised by Brown County Sheriff's Department and the City of DePere Police Department, relates to the time and manpower it takes law enforcement officers to transport a person to the Crisis Center and then to the Community Treatment Center (CTC) if necessary.

Mr. Shoup stated that, after several discussions, a solution could possibly be reached soon if screenings could be done in two locations, depending upon the needs of the law enforcement agency delivering the individual. He added that he wants to find a solution that could be sustained.

Supervisor LaViolette thanked Mr. Shoup and said she is very impressed with his approach to the problem. She added that she is anxious to hear the outcome in the next month or two.

After some discussion, Mr. Shoup stated that, although he disagrees with the municipalities that have argued the law, he has been impressed with every single law enforcement agency that he has met regarding EM-1's. He said there may have been disagreements, but there was no disagreement over doing the best that could be done for those in need of services.

Motion made by Supervisor Lund and seconded by Supervisor LaViolette to refer this to staff and place on next month's agenda. MOTION APPROVED UNANIMOUSLY.

Human Services Dept.

4. **Report on 2009 Deficit:**

Mr. Shoup reported that part of the struggle for him concerning the finances is obtaining reliable financial information. He thinks reliable information is available now and is projecting a deficit for 2009 of \$2.5 to \$2.8 million for the Community Programs Division and \$500,000 for the CTC.

Community Programs

Mr. Shoup said originally, based on the information received, the deficit was expected to be \$900,000. He indicated that Kay Smet, Human Services Accountant Supervisor, put together a new analysis. Mr. Shoup distributed and reviewed the Preliminary Variance Forecast Based on Nov 2009 Financials (copies attached). He added that he and his staff have worked toward identifying what went wrong to make certain this does not re-occur.

Mr. Shoup suggested some possible opportunities for improvement:

- (1) Rates: There have been some rates that had not been established for 10 months. Mr. Shoup said his goal is to have all rates set by the end of February.
- (2) Drafting of Contracts: The example he cited was when one vendor takes a client with healthcare coverage, Brown County pays the net difference between that vendor's retail rate and the amount the insurance company pays without any discounts or negotiations. He added that there has been a de facto policy to continue services regardless of whether or not spending limits had been reached, even when some discretion is possible. He added that the contracts are going to be reviewed and possibly renegotiated and asked for the Committee's support in this area.
- (3) Cash Basis Finance Reporting: Mr. Shoup indicated that the financial reporting should be on an accrual system. He added that in order to hold managers accountable for expenses, timely reporting is necessary.

Mr. Shoup stated that his department intends to do a paradigm shift in how it advances the mission and fiscal restraint. He said he learned that there is not a disconnect between fiscal restraint and advancing the mission: No Margin, No Mission. He said this is not inconsistent with caring for the people Brown County serves.

Community Treatment Center

Mr. Shoup reported that it is projected that the CTC will spend approximately \$500,000 less than budgeted; however, revenue is down almost \$1 million. He said there is a capacity issue; and because the census varies substantially, the capacity to sell beds is affected. He stated that Mary Johnson, Nursing Services Administrator, is exploring certifying 1-2 extra beds.

He explained that discussions are needed concerning the CTC's over-arching mission, i.e., should only the poor be served? He stated that a few beds could be reserved and the new facility marketed in order to reduce county levy dollars; however, this is done at the cost of not being able to serve the same number of people who have no resources.

Chair Evans stated that resolutions have been passed to not compete with the private sector. Supervisor Knier added that if Brown County starts to compete with the private sector, jobs could be affected for Brown County residents. Supervisor Fewell suggested that parameters could be set on how many private-pay patients would be received, in the same way as private facilities set parameters on how many Medicaid patients would be received. He added that all of the taxpayers have paid for this facility, and maybe should have access to it at some level. He agreed that the mission should be focused on the poor, but maybe there should be some private pay admissions as well.

Mr. Shoup added that there may be some opportunities that may bear fruit, such as managing the clinic and the hospital as one cost center to the extent that there may be some way to fill beds. Also, it is possible to provide a larger array of services, especially in the AODA area, and reduce spending in the clinic. He added that reviewing the rates at this location could be another area to research.

Supervisor Lund stated that concerning the contracts, private pay patients are not Brown County patients; they are the insurance companies' patients. Since that is not Brown County's business, Brown County should not be subsidizing the insurance companies' costs.

Supervisor Fewell said he does not know of a nursing home that has all private rooms, so there should be a good cost for that. Brown County should be charging comparable rates as private pay nursing homes in the community. He opined that if a client needs the service, Brown County should provide it. For instance, a private pay person with behavioral issues might be able to be accepted in the nursing home.

Motion made by Supervisor LaViolette and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY.

5. **Director's Report:**

Supervisor Lund asked Mr. Shoup to elaborate on discussion at the Human Services Board Meeting concerning the passing of Barbara Bauer. Mr. Shoup said long-time mental health advocate Barbara Bauer died on Christmas Day. He said there was discussion regarding the possibility that the CTC be renamed in her honor.

Supervisor LaViolette stated that she is a strong supporter of Barbara Bauer; however, she would strongly recommend that before doing this, there should be some thought-out policies in place countywide.

Supervisor Lund reiterated that Brown County should do something to honor Ms. Bauer, and he thinks the CTC would be an appropriate place to do that. He also said he thinks Brown County should name something after someone who was an advocate, rather than someone who spent a lot of money.

County Executive Tom Hinz suggested naming a portion of the building instead of the entire Community Treatment Center.

Mr. Shoup closed by stating that during the past 3 months he has really enjoyed working with his management team and that he has appreciated the work and the assistance the management team has given him.

Motion made by Supervisor Moynihan and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

6. **Family Care Update:**

Jean O'Leary, Human Services CIP Supervisor, reported that Rolf Hansen has started as Planning Director for Family Care.

Motion made by Supervisor LaViolette and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY.

7. **Community Treatment Center Update:**

Ms. Johnson reported that she applied for two emergency beds for the CTC and that the State has tentatively approved this. She added that the State survey went fine.

Motion made by Supervisor Moynihan and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY.

8. **Community Treatment Center Statistics:**

Motion made by Supervisor Lund and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY.

9. **Bellin Psychiatric Monthly Report:**

Motion made by Supervisor Lund and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY.

(Supervisor Fewell left at 7:04 p.m.)
(Items Nos. 10, 11, and 12 taken together.)

10. **Approval for New Non-Continuous Vendor:**

11. **Request for New Vendor Contract:**

12. **Monthly Contract Update:**

Motion made by Supervisor Lund and seconded by Supervisor Knier to approve Items Nos. 10, 11, and 12. MOTION APPROVED UNANIMOUSLY.

13. **Financial Report for Community Programs:**

Motion made by Supervisor Lund and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

14. **Financial Report for Community Treatment Center:**

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Aging & Disability Resource Center: No agenda items.

Health Dept.: No agenda items.

Syble Hopp School: No agenda items.

Veterans' Dept.: No agenda items.

Other

15. **Audit of Bills:**

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to pay the bills. MOTION APPROVED UNANIMOUSLY.

16. **Such Other Matters as Authorized by Law: None.**

Motion made by Supervisor Lund and seconded by Supervisor Brunette to adjourn at 7:06 p.m. MOTION APPROVED UNANIMOUSLY.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

Brown County Economic Support and Community Services
Preliminary Variance Forecast Based on
NOV 2009 Financials

(UnAudited)

	Monthly Actual	Monthly Budget	YTD Actual	YTD Budget	Annual Budget	Annual Forecast	Variance
Agency Management Division:							
Agency Management	\$ 10,157	\$ 27,189	\$ 145,177	\$ 299,074	\$ 326,262	\$ 160,255	\$ 166,007
Agency Support	130,501	173,177	2,017,955	1,904,947	2,078,124	1,940,377	137,747
Financial Services	110,527	115,049	1,371,377	1,265,537	1,380,586	1,386,377	(5,791)
Contract Administration	29,616	20,512	226,422	225,627	246,138	233,442	12,696
Management & Info. Sys.	60,305	73,091	750,488	804,004	877,095	877,095	-
Protective Payee	29,483	33,622	341,276	369,837	403,459	356,276	47,183
Quality Improvement	6,193	16,512	167,873	181,628	198,140	172,873	25,267
Total Agency Management	\$ 376,781	\$ 459,150	\$ 5,020,569	\$ 5,050,654	\$ 5,509,804	\$ 5,126,695	\$ 383,109
Economic Support Division							
Fraud Investigation	\$ 15,450	\$ 14,438	\$ 175,775	\$ 158,818	\$ 173,256	\$ 195,672	\$ (22,416)
Economic Support Unit	99,954	95,680	986,089	1,052,483	1,148,163	1,085,920	62,243
Economic Support Certification	173,024	184,403	1,989,311	2,028,435	2,212,838	2,112,632	100,206
Economic Support - Child DayCare	23,815	20,145	233,960	221,599	241,744	260,174	(18,430)
Sub Total Econ Supp Provided Serv	312,242	314,667	3,385,135	3,461,334	3,776,001	3,654,398	121,603
Economic Support Purch. Serv.							
EAP Program	73,341	29,922	320,533	329,147	359,069	348,705	10,364
Interpreter Service	1,753	1,083	17,972	11,917	13,000	20,146	(7,146)
BCID Verification	-	83	625	917	1,000	684	316
MA Transportation	9,797	8,144	85,086	89,581	97,725	103,131	(5,406)
SSI/MA Burials	11,357	14,727	140,740	161,999	176,726	174,464	2,262
Sub Total Economic S. Purch. Serv.	96,247	53,960	564,956	593,560	647,520	647,129	391
Total Economic Support	\$ 408,490	\$ 368,627	\$ 3,950,091	\$ 4,054,894	\$ 4,423,521	\$ 4,301,527	\$ 121,994
Children's Services Division:							
CCS Children's Unit	\$ 20,871	\$ 22,793	\$ 241,241	\$ 250,725	\$ 273,518	\$ 268,179	\$ 5,339
Juvenile Justice Unit	106,102	113,689	1,227,839	1,250,578	1,364,267	1,329,088	35,179
Child Protect Services - Intake	69,888	91,978	795,350	1,011,758	1,103,736	860,416	243,320
Child Protect Services - Ongoing (144)	85,045	86,449	971,107	950,934	1,037,382	926,879	110,503
Child Protect Services - Ongoing (145)	60,426	74,904	647,882	823,947	898,851	697,793	201,058
Shelter Care	55,633	63,221	639,772	695,432	758,653	691,553	67,100

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Brown County Economic Support and Community Services
Preliminary Variance Forecast Based on
NOV 2009 Financials

(UnAudited)

	Monthly Actual	Monthly Budget	YTD Actual	YTD Budget	Annual Budget	Annual Forecast	Variance
Volunteer Services	18,229	18,134	212,367	199,476	217,610	240,025	(22,415)
Children & Family Support	68,195	76,728	848,050	844,006	920,734	924,981	(4,247)
Sub Total Children Serv Provided Serv	463,517	547,896	5,583,609	6,026,855	6,574,751	5,938,914	635,837
Purchase Services Child & Fam.							
Alternate Care	185,695	212,340	2,259,948	2,335,741	2,548,081	2,593,808	(45,727)
Wrap Around	12,460	25,500	202,058	280,500	306,000	220,427	85,573
Children's Autism Program	45,240	146,703	1,740,058	1,613,732	1,760,435	2,100,738	(340,303)
Family Support	11,753	11,808	73,576	129,890	141,698	101,598	40,100
Healthy Families - POCAN	29,146	27,299	298,507	300,288	327,587	327,587	-
Children's CLTS Waiver	60,543	141,953	1,579,219	1,561,482	1,703,435	2,188,273	(484,838)
Children and Family - Alternate Care	27,610	13,313	358,800	146,445	159,758	359,597	(199,839)
Children and Family - CFS Unit	11,284	15,460	152,702	170,059	185,519	198,405	(12,886)
Bed Hold	11,784	13,309	141,410	146,402	159,711	153,194	6,517
Children's Advocacy Center	-	4,167	50,000	45,833	50,000	50,000	-
Project Safe Grant	10,647	-	26,879	-	-	30,000	(30,000)
Coordinated Service Team	913	-	36,739	-	90,000	43,800	46,200
CFS Respite	427	1,667	(3,132)	18,333	20,000	4,407	15,593
DMC Grant	382	5,833	40,092	64,167	70,000	70,000	-
Healthy Families	12,972	18,052	142,717	198,568	216,620	155,661	60,959
Birth to Three	86,006	89,655	862,500	986,200	1,075,854	1,044,550	31,304
Youth Aids	70,992	83,122	794,256	914,342	997,464	948,695	48,769
Youth Aids Independent Living	5,298	3,664	39,671	40,299	43,963	45,067	(1,104)
CDC - Respite Care	13,527	12,500	115,751	137,500	150,000	126,660	23,340
Domestic Violence	-	2,086	43,653	22,951	25,037	43,653	(18,616)
Safe and Stable Families Grant	6,008	6,008	66,092	66,092	72,100	72,100	-
Family Strengthening	22,692	22,950	271,319	252,450	275,400	339,395	(63,995)
CISN Program	26,740	25,042	240,209	275,465	300,507	276,398	24,109
Family Based Services	1,320	1,295	14,520	14,240	15,534	15,840	(306)
Family Planning	-	417	-	4,583	5,000	-	5,000
Kinship Care - Abuse & Neglect	49,235	50,029	580,715	550,321	600,350	600,350	-
Teen Parenting Skills	15,300	15,300	183,600	168,300	183,600	183,600	-
Other	66,735	53,418	605,568	587,600	641,018	761,473	(120,455)
Sub Total Children Serv Purchased Serv	784,709	1,002,889	10,917,427	11,031,782	12,124,671	13,055,276	(930,605)
Total Children's Services Division	\$ 1,248,226	\$ 1,550,785	\$ 16,501,036	\$ 17,058,637	\$ 18,699,422	\$ 18,994,190	\$ (294,768)
Adult Services:							

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(UnAudited)

November 2009

- Mary M

**Brown County Economic Support and Community Services
Preliminary Variance Forecast Based on
NOV 2009 Financials**

(UnAudited)

	Monthly Actual	Monthly Budget	YTD Actual	YTD Budget	Annual Budget	Annual Forecast	Variance
DD-Transition Students	291	11,364	16,247	114,583	125,000	5,091	119,909
MI Community Aids/Levy	263,265	266,789	2,908,015	2,690,123	2,934,680	3,655,749	(721,069)
MI Community Aids/Levy - MHC	175,924	163,208	1,354,139	1,645,683	1,795,290	1,712,738	82,552
Crisis Respite	1,250	2,618	23,522	26,400	28,800	24,772	4,029
Crisis Stabilization	1,568	25,516	28,458	257,282	280,671	26,460	254,211
Crisis - Waivers	673	15,091	4,907	152,167	166,000	-	166,000
IMD OBRA Reallocations	30,587	43,625	296,531	439,887	479,877	368,685	111,192
CCS Program	39,426	40,247	459,179	405,829	442,722	538,499	(95,777)
MI Diversion Facility	52,612	57,482	631,340	579,608	632,300	631,340	960
MI - Block Grant	73,174	64,909	667,469	654,500	714,000	680,645	33,355
Homeless Shelter Prg.	3,417	5,100	41,004	51,425	56,100	41,004	15,096
Transportation Grant	3,107	5,261	27,175	53,052	57,875	33,875	24,000
STAR SI Grant	-	-	4,592	-	-	4,592	(4,592)
Quality Improvement Grant	-	8,909	5,306	89,828	97,994	5,306	92,688
Prior Year Expenditures	37	-	(26,872)	-	-	(26,872)	26,872
Other	90	544	6,536	5,867	6,400	6,800	(400)
Sub Total Adult Services Purchases Services	4,883,429	4,656,814	44,287,234	46,956,585	51,225,366	54,772,445	(3,547,079)
Total Adult Services Division	\$ 5,641,417	\$ 5,484,329	\$ 52,623,781	\$ 56,059,260	\$ 61,155,557	\$ 64,081,270	\$ (2,925,713)
Total Holding Account	-	-	-	-	-	-	-
Grand Total Expenditures	\$ 7,674,914	\$ 7,862,892	\$ 78,095,477	\$ 82,223,445	\$ 89,788,304	\$ 92,503,681	\$ (2,715,378)
Revenues:							
General Property Taxes							
State Funds	\$ 11,047,309	\$ 4,497,015	\$ 17,943,870	\$ 18,150,762	\$ 19,575,129	\$ 19,575,129	\$ -
Intergovernmental Charges	368,956	767,435	57,737,325	54,792,820	59,235,593	60,516,160	(1,280,567)
Public Charges	157,284	110,401	7,448,594	9,268,981	8,443,662	7,480,016	963,646
Misc. Revenue	(103,965)	52,145	1,462,793	1,324,808	1,610,249	1,446,178	164,071
Transfer In	1,623	10,631	432,139	700,135	338,500	618,945	(280,445)
AODA MHC Transfer	-	5,557	30,040	207,180	-	-	-
Fund Balance Applied	137,600	149,180	1,083,940	1,083,940	585,171	2,867,253	(2,282,082)
Total Revenues:	\$11,608,807	\$7,092,634	\$86,138,701	\$85,595,304	\$89,788,304	\$92,503,682	\$ (2,715,378)

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